

# kasneb

eLibrary Reading List

## CERTIFICATE IN ACCOUNTING AND MANAGEMENT SKILLS – CAMS

<b>LEVEL I</b>			
<b>CM11 PRINCIPLES OF ENTREPRENEURSHIP AND MANAGEMENT</b>			
	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Management and Entrepreneurship	Havinal, Veerabhadrappa	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/reader.action?docID=424102">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/reader.action?docID=424102</a>
2.	Business Organisation and Management	J.P. Mahajan	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011427">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011427</a>
3.	Entrepreneurship Development and Business Development	Urmila Rai and Vasant Desai	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011162">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011162</a>
<b>CM12 INTRODUCTION TO LAW AND ETHICS</b>			
	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Law, Ethics and Communication	S.S. Gulshan, G.K. Kapoor, Manisha Paliwal, and S K Basu	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=437719">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=437719</a>
2.	Business Ethics	Osamund Thomas , Ramon Mullerat and Albert Florensa	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3238449">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3238449</a>
<b>CM13 FUNDAMENTAL ICT SKILLS</b>			
	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Fundamentals of Computers	Soni vishwal	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011496">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011496</a>
2.	Basics of Computer Science	Khanna Rajiv	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=414246">http://ebookcentral.proquest.com/kasneb/remotexs.c o/lib/kasneb-ebooks/detail.action?docID=414246</a>

3.	Computing Fundamental : Digital Literacy Edition	Faithe Wempen, Rosemary Hattersley, Richard Millett.	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=1753382">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=1753382</a>
<b>CM14 FUNDAMENTALS OF BUSINESS MATHEMATICS</b>			
	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Business Statistics	C. M .Chikkodi and B.G Satyaprasad	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011296">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011296</a>
2.	Fundamentals of Technical Mathematics	Sarhan M. Musa	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=4012211">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=4012211</a>
<b>LEVEL II</b>			
<b>CM21 FOUNDATIONS OF ACCOUNTING AND AUDITING</b>			
	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Introduction to Accounting	Pru Marriott, J R Edwards and Howard J Mellett	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=370508">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=370508</a>
2.	Fundamental Principles of Accounting	Shadra Gangwar, and D. K Gangwar	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011482">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011482</a>
3.	Auditing and Business Communications	Sazena R.G, Kastoori, Srinivas and Urmila Rai	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011454">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=3011454</a>
4.	Essential Guide to Internal Auditing	K.H. Spencer Pickett	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=706798">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=706798</a>
<b>CM22 ELEMENTS OF PUBLIC FINANCE AND ADMINISTRATION</b>			
	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Local Public Financial Management	Anwar Shah	<a href="http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=459688">http://ebookcentral.proquest.com.kasneb.remotexs.c o/lib/kasneb-ebooks/detail.action?docID=459688</a>

2.	Principles of Public Finance	Hugh Dalton	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c/o/lib/kasneb-ebooks/detail.action?docID=1542735">http://ebookcentral.proquest.com/kasneb/remotexs.c/o/lib/kasneb-ebooks/detail.action?docID=1542735</a>
----	------------------------------	-------------	---

**CM23 PRINCIPLES OF MARKETING AND COMMUNICATION**

	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>LINK</b>
1.	Introduction to Marketing Concepts	Drummond Graeme and John Ensor	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c/o/lib/kasneb-ebooks/detail.action?docID=269900">http://ebookcentral.proquest.com/kasneb/remotexs.c/o/lib/kasneb-ebooks/detail.action?docID=269900</a>
2.	Business Communication	Krshnamacharyulu C.S.G. and Lalitha Ramakrishna	<a href="http://ebookcentral.proquest.com/kasneb/remotexs.c/o/lib/kasneb-ebooks/detail.action?docID=3011194">http://ebookcentral.proquest.com/kasneb/remotexs.c/o/lib/kasneb-ebooks/detail.action?docID=3011194</a>